

## EUROPEAN BACHELOR'S IN HUMAN RESOURCES - LEVEL 6 CEC



**Level**  
6 EQF (*European Qualifications Framework*)



**Duration**  
1 year



**Credits**  
60 ECTS



**Target group**  
Students - people seeking employment - employees and professionals in the sector



**Admission requirements**  
Candidates holding a level 5 EQF qualification or a qualification equivalent to the attainment of 120 ECTS



**Course Structure**  
Full-time or work-study



**Pedagogical methods**  
Theoretical courses, tutorials and practical work  
Case studies and professional scenarios  
Individual and group projects



**Professional assessments :**

- Continuous assessment
- Case Study (6h)
- Activity report and professional support (30 min)

**CCE :**

- Quizzes (1h20)

**Modern language :**

- Reading Comprehension (1h)
- Listening (45min)

### The FEDE, as a certifier, is in charge of the assessment processes

- Organisation and planning of exam sessions
- Development of topics and model answers
- Ensuring compliance with examination regulations and supervision (anonymity, integrity, confidentiality)
- Assessment and marking of papers
- Reporting results, issuing diplomas, diploma supplements and certificates

[www.fede.education/en/fede-quality-charter](http://www.fede.education/en/fede-quality-charter)

The human resources manager plays a crucial role in defining the company's HR strategy and in developing and managing the human resources of its social protection group.

This multi-skilled position involves coordinating a team responsible for payroll, annual leave and training, as well as partial or total personnel management, depending on the size of the company, while ensuring compliance with legal obligations. They are also involved in developing employees' skills through Job and Career Management, encourage diversity and inclusion in recruitment, and promote employee appraisal, training and career management.

### LEARNING OUTCOMES

- Help define HR strategy
- Manage personnel administration
- Implement the company's recruitment and training policy
- Design skills development and HR management systems and tools
- Managing the professional environment, social relations and the company's CSR and sustainable development policies
- Assess HR performance and ensure compliance with internal HR procedures
- Promote and guarantee the principles of diversity, inclusion and consideration for disability
- Advise and support employees and managers in HR development and management

### PROGRAMME

#### PROFESSIONAL SKILLS (340-400 HOURS)

##### Managing Human Resources

Legal monitoring and regulatory management - Payroll management - HR performance

##### Well-being at Work and Social Dialogue

Managing safety, health and well-being at work - social dialogue

##### Optimising Attractiveness and Recruitment

HR marketing and employer branding - Recruitment - Integrating new employees  
**Developing a Learning Organisation**  
Corporate training - Job and Career Management - The skills development plan

##### Professional assignment (≥12 weeks)

Internship - Apprenticeship - Salaried employment

##### MODERN LANGUAGE (60-80 HOURS)

Modern language 1 - CEFR Level B1  
German, English, Spanish, French, Italian, Portuguese

Modern language 2 and 3 (optional)

German, English, Arabic, Chinese, Spanish, French, Italian, Portuguese

### CAREER DESTINATIONS

- HR Development Officer
- Human Resources Project Manager
- Recruitment Officer
- Recruitment Consultant
- Human Resources Manager
- Disability Officer
- Head of HR Development

### FEDE'S ASSET - EUROPEAN DEGREE

#### EUROPEAN CULTURE AND CITIZENSHIP (40H)

##### The European project: Culture and Democracy for Active Citizenship

- Importance of History (OHE - Observatory on History Teaching in Europe)
- Contemporary Europe
- Europe and the World
- Cultures and diversity in Europe
- European citizenship
- The Workings of the European Union
- Importance, challenges and future of European construction
- Focus on corruption (GRECO)

##### Intercultural management and human resources

- Culture and cultural diversity
- Intercultural communication in an organisation
- Managing intercultural aspects and resolving cultural conflicts
- Working in Europe
- Social protection systems in Europe
- Corporate Social Responsibility (CSR)